

**Office of the Principal,
Vivekananda Government Degree College,
Vidyanagar, Hyderabad-44.**

Rc.No. 12/A /VGDC/Estt/2022

Office Order

Date: 14/10/2022.

Sub: Ms Bangla Bharathi, Associate Professor of English of the College Appointed as IQAC Coordinator of the College on 14-10-2022 - Reg.

With reference to the subject cited above, The Principal of Vivekananda Govt Degree College has taken the decision to appoint Ms. Bangla Bharathi as IQAC Coordinator for the Academic Year 2022-2023 and 2023-2024. The following faculty members have been appointed as IQAC Committee members for smooth functioning of the IQAC Department.

Ms. G. Bangla Bharathi , **Convenor**

1. Ms. Anita Abraham (Advisory Member)
2. Dr. N.C.Sowjanya (Advisory Member)

Members

1. Dr. Suchitra Singh (Criterion I)
 2. Ms. P. Surekha (Criterion II)
 3. Dr. D. Malleswari (Criterion III)
 4. Ms. N. Sridevi (Criterion IV)
 5. Ms. A. Kavitha (Criterion V)
 6. Dr. J .Chinna Babu (Criterion VI)
 7. Ms. M. Sangeetha (Criterion VII)
 8. Dr. J.Bharathi (Feedback Forms Convenor)
1. Mr. M. Siva Krishna(Member)
 2. Mr. A. Thirupathi(Member)

Ms. G. Bangla Bharathi is hereby instructed to take over the charge from Dr. N.C. Sowjanya, Asst Professor of Botany immediately.



**PRINCIPAL
PRINCIPAL
VIVEKANANDA GOVT. DEGREE COLLEGE
Vidyanagar, Hyderabad-44.**

2023 - 2024

14

Meeting # 1.

20 July, 2023.

The IBAC convened a meeting under the chairmanship of Principal in Principal's chamber to discuss the following agenda.

Agenda:

- 1) Status of AQAR 2021-2022 / Workshop @ GDC(W) Begumpet on 19th July 2023
- 2) Plan for 2023-2024.
- 3) AQAR preparation for 2022-2023. / Autonomous application - prep.

Discussion and Resolution:

- 1) The IBAC Coordinator apprised the status of AQAR 2021-22. There were few queries regarding the mismatch of staff details and number of courses. It was re-opened for editing and the criterion wise team members re-filled the templates. The excel sheet that were not opening were reloaded once again. IBAC Coordinator requested for a revised SMRC from CCE and Principal assured to follow up with CCE. The learnings of workshop on 19th were shared with all.
- 2) After POST admissions and DU almanac, the orientation to freshmen will be held. It is resolved to conduct Sammelan separately for BA, B.Com, BBA, ~~and BSC~~ BSC (PS) and BSC (LS) UG 2022.
- 3) The teachers were encouraged to submit their Ph.D. - the ones who registered in 2017-18 - on or before December 2023.
- 4) It is also resolved to start preparation for AQAR 2022-2023 after the results of final exams are released by Osmania University.
- 5) As per CCE's instructions VADC has to apply for Fresh autonomous status. A separate committee "Autonomy Committee" headed with Dr. J. Bheerthi as convener is constituted and it is resolved that IBAC will work along with autonomy committee and apply for Fresh Autonomous Status for VADC.
- 6) It is resolved to register on UAC portal and upload data required for autonomy with inputs received from the workshop conducted by IBAC of GDC(W), Begumpet on 19/7/2023.

T. Sanyal T. Shanthi
(IBAC Coordinator)


(PRINCIPAL)

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Members Resol - HODs & Catech w/c committee member and 12/c members.

1. Dr. Anula Mbechem
2. Mr. S. Nirmala
3. Dr. N.C. Sonfanya
4. Dr. M. Anil Kumar
5. Dr. J.C. Babu
6. Dr. D. Mellewesi
7. Dr. J. Bherathi
8. Dr. B. Suchdeo Singh
9. Ms. Sangeetha
10. Ms. P. Suresh
11. Ms. N. Sridewi
12. Mr. A. Konth
13. Mr. A. Thienpethi
14. Ms. Anna Tabassum
15. Mr. E. Narsing Rao
16. Dr. C.H. Kshai Kumar
17. Dr. K. Anganayulu
18. Dr. W. Yadav
19. Mr. B. Vijaya Nirmala
20. Mr. L. Vishnu Raja
21. Mr. Nagamani
22. Ms. J. Sridewi
23. Dr. V. Keshari
24. Dr. A. Shreeba Rani
25. Dr. A. Mukta Vani
26. Mr. S. Ravi Prasad
27. Mr. Pishith Sultana
28. Dr. V. Rajendee Prasad
29. Mr. P. Venket Ramana
30. Mr. M. Siva Krishna
31. Ms. Chandana
32. Mr. Sudhakar. Resani (office Supt)

Meeting # 010 2

September 15, 2023

The IBAC convened a meeting under the Chairmanship of Principal, VADC in Room # 10 to discuss the following agenda:

- 1) Status of AAR 2021-22
- 2) Confirmation of Fresh Autonomous Status for VADC for 10 years with effect from 2024-2025 academic year.
- 3) Communication to Osmania University for appointing nominees for Board of Studies for VADC.
- 4) Any other matter.

Discussions and Resolutions

- 1) The IBAC Coordinator has appraised the Principal and Staff that the AAR 2021-2022 was submitted in September 2023 and there is no response regarding the approval. It is resolved to contact NAAC office to expedite the approval.
- 2) The Principal constituted teams of IBAC, Autonomy and the Convenors for submitting proposal for Fresh autonomous status for VADC as per CCE's instruction.
UGC has granted Fresh Autonomous Status for VADC for a period of 10 years with effect from the Academic Year 2024-2025.
- 3) The autonomy Coordinator has informed that Osmania University Registrar has asked for copies of proposal to appoint members by Unnat for Board of Studies.
- 4) The staff expressed a need for a workshop to train teachers in Autonomy procedures and process. It is resolved to organise a One-day Workshop for teachers of VADC to Orient them on Implementation of Fresh Autonomous Status as early as possible.
- 5) IBAC coordinator urged faculty to prepare students for JIGNTSA projects for 2023-24 and apply for a National Seminar. Department of Physics and Mathematics proposed an Interdisciplinary National Seminar and Principal offered support required. It was agreed.

to approach TSCE of TS for funds to organize a National Seminar.

- The autonomy coordinator informed that letters were sent to Omanic University Registrar to appoint members for BOS of VADC.

- It is resolved to encourage teachers to expedite their research and submit their Ph.Ds and prepare supporting documents for CAS.

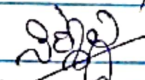
- It is further resolved to gather data for AY 2022-23 and 23-24 for ASATs.

Members present:

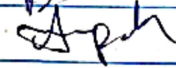

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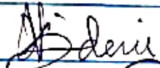
1) Dr. G. Bangla Bheedu - T.Bangla (UAC)

2) Dr. Anika Abraham - 

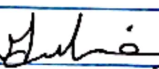
3) S. Niemala 

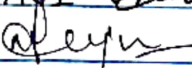
4) Dr. B. Sachitra Sachin 

5) A. Thirupallu 

6) N. Sridharani - 

7) Dr. J. Shashitha - 

8) Dr. A. MUKTA VANI 

9) Dr. N. C. Rangaya 

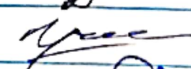
10) P. Surekha 

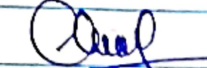
11) Dr. D. Malleswarani - 

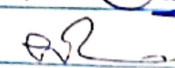
12) M. Sangeetha - 

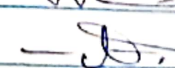
13) Br. V. Rajendran Prasad - 

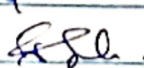
14) M. Sivakrishna - 

15) Dr. K. Yadav - 

16) Dr. Ch. Lakshmi Devi 

17) G. Narsimha Rao 

18) A. Kavitha - 

19) G. Soudani 

20)

Meeting - 7/3.

09-02-2024.

The IAC convened a meeting in Principal's chamber on February 9, 2024 to discuss the following agenda:

Agenda:

1. Review of meeting 2 held on 15th November, 2023
2. ISO inspection in March.
3. Any other matter.

Resolutions:

- 1) Status of ASAR 2021-22 is still not approved. It is requested to call the authority concerned to expedite the process. The Autonomy Coordinator has sent the copy of autonomy proposal to Concerned University for University nominees.
- 2) Principal informed the team that ISO certification for 2022-23 and 2023-24 is pending and the officials Mr. Shraich and team would visit the college for an inspection. It is resolved to update all the records for the ISO team visit.

Members attended:

1. Dr. A. Bangle Bhatt - Bgt
(HAC coordinator)

A S
(PRINCIPAL)

1. S. Naimala - *SNS* 16
2. Dr. Anil Kumar - *AK* 17
3. Dr. B. Srichitra Singh - *BS* 18
4. A. Theerapalla - *AT* 19
5. N. Grederi - *NG* 20
6. Dr. S. Bhatt - *SB*
7. Dr. N. C. Sanyal - *NC*
8. P. Suresh - *PS*
9. Dr. D. Mallewar - *DM*
10. M. Laxmipathi - *ML*
11. P. V. Rajendra Prasad - *PV*
12. Dr. W. Yadav - *WY*
13. A. Kavitha - *AK*
14. J. Sridhar - *JS*
- 15.

March 01, 2024

Meeting # 4.

The IQAC convened a meeting in Panapeti Chandra to finalise the one day workshop on Implementation of Fresh Autonomous Status on 21-03-2024 under the chairmanship of Panapet on March 01, 2024.

Agenda: Review of Meeting 3.

(a) Organising one day workshop on Implementation of Fresh Autonomous Status on 21-3-2024. All College received BOS notices for various depts on 19/2/2024 and AGR 2021-22 approved on Feb 29, 2024.

Discussion & Resolution:

Principal urged the members the need to expedite the preparation of Autonomy for VADC w.e.f. AY 2024-2025.

- The IQAC Coordinator and members have approved the suggestion of Professor Patrick Anthony to visit as Resource Person.

It is resolved to organize the workshop on 21-03-2024 in mini Seminar Hall on 2nd floor from 10:00 am to 3 pm.

- It is resolved to not to avail any CI & other leave by the staff members.

- It is resolved to change the College timing to 10am to 4pm for regular faculty and the guest faculty to follow usual shift timings.

- A circular for the same will be sent in 4th week of March.

1) ISO inspection ^{is in the plan} successfully ^{updated} and the team was briefed.

IQAC Coordinator: Ranjit Bhut

E. S.
(PRINCIPAL)

Members Present:

- | | |
|--------------------------------------|---------------------------------|
| 1. Dr. Anita Abraham - <u>AP</u> | 9. Dr. N. S. Sanyal - <u>AP</u> |
| 2. Dr. B. Suchitha Singh - <u>AP</u> | 10. Dr. Q. Mallewar - <u>AP</u> |
| 3. A. Thirugella - <u>AP</u> | 11. M. Sanyal - <u>AP</u> |
| 4. S. Nirmala - <u>AP</u> | 12. Dr. M. Sanyal - <u>AP</u> |
| 5. Dr. Anil Kumar - <u>AP</u> | 13. A. Kariya - <u>AP</u> |
| 6. N. Sridhar - <u>AP</u> | 14. D. Sridhar - <u>AP</u> |
| 7. Dr. J. Bhaskar - <u>AP</u> | 15. |
| 8. P. Suresh - <u>AP</u> | 16. |

Report on ISO team inspection on 20/3/2024

The ISO team headed by Mr. Shivayya had visited the College, inspected the campus, facilities and records of office and IQAC. Suggested few changes in documentation that Principal assured will be followed hence forth.

The team was satisfied with VADe and its performance. The Certificate shall be received in a week.


(PRINCIPAL)

IQAC Coordinator

T. Sankar Thirumalai

Members of IQAC Committee

Dr. B. Sachitra Sgh

A. Thirumalai

L. Naimala

Dr. M. Anil Kumar

N. Sridhar

Dr. J. B. Shrivall

Dr. N. C. Sanjaya

P. Suresh

Dr. D. Mallewar

M. Sanjaya

E. Narayanaiah

Dr. P. H. Abraham

A. Kavitha

J. Sridhar

Report of One Day Workshop on Implementation of Fresh Autonomous Status on 21/03/2024

Resource Person - Professor Anthony Patrick, Department of Commerce & Management, OU, Hyderabad

All the faculty including guest faculty attended the one day workshop on implementing Fresh Autonomous status for VACE. The Resource person shared PPTs on how to prepare departments for BOS, examinations, assessment and evaluation. The Constitution of Academic Council, General Body, Finance Committee, COE, ACO and role of the HODs and various committees.

Teachers asked their doubts about the process and the Resource Person cleared them.

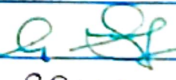
Around 40 teachers participated in the workshop and gave a positive feedback.

Acting on the feedback, IQAC supplied templates for BOS and Syllabus, exam patterns with the HODs.

The workshop objectives were met and was successful.

IQAC Coordinator

Dr. G. Bangla Bhargavi - Bangla
Members of IQAC Committee


(PRINCIPAL)

- | | |
|--------------------------|---------------------------|
| 1. L. Narmala | 9. M. Sarojitha |
| 2. Dr. M. Anil Kumar | 10. Dr. V. Rajkumar Reddy |
| 3. Dr. B. Suchitra Sagar | 11. J. Sankar |
| 4. Dr. S. Bhargavi | 12. A. Kavitha |
| 5. N. Srideni | |
| 6. Dr. N.C. Sankaraya | |
| 7. P. Suresh | |
| 8. Dr. D. Malleswar | |

Meeting - 5

April 5, 2024

The Principal Convened an IDAC meeting in Principal's Chamber to form team for Interdisciplinary National Seminar to be Organised by Departments of Mathematics and Physics.

Agenda:

- 1) AQAR 2022-2023
- 2) Committees for National Seminar - RAPM-2024
- 3) Any other matter.

Discussions and Resolutions:

The team discussed the agenda and resolved that Dr. J.C. Bobu will be Convenor for Physics and Dr. D. Mallikarjun for Mathematics.

Principal drafted Committees for the National Seminar to be held in VADC and Smart classrooms were allocated to two disciplines - (RAPM-2024)

It is resolved to Organise the Seminar in 2nd & 3rd week of April 2024. titled Recent Advances in Physics and Mathematics

AQAR The IDAC Coordinator apprised the team that the AQAR 2021-2022 was approved on February 29, 2024. As there is less time to prepare for AQAR 2023-2023, it is resolved to place a request to extend deadline to submit the AQAR to June or July 2024 as Telangana is going for General Election - Parliament and University end semester exams are starting in last week of April 2024. NAAC portal extended till May 15, 2024.

(IDAC Coordinator)

DR. G. TANUJA BHARANI - Tanuja Bharani

Members Present:

1. Dr. B. Suchitra Siva
A. Thangavelu

(PRINCIPAL)

3. S. Naimala SDO
4. Pradip Kumar MP
5. N. Sridhar - Bideri,
6. Dr. S. Narasimhan - Dr.
7. Dr. N. Sankararaj - Dr.
8. P. Suresh MP
9. Dr. D. Mallewar - Dr.
10. M. Sangeetha - MP
11. Dr. V. Rajendra Prasad - VSR
12. Dr. N. Yadav - Dr.
13. E. Narasingaiah Dr
14. Dr. Him Abraham - MP
15. Dr. AVINASH RAO - Dr.
16. A. Kavitha - Dr.
17. J. Sridhar Dr

Meeting 6

May 16, 2024.

The Principal convened an IQAC team meeting in Principals chamber on 16th of May 2024 to discuss the status of AQAR 2022-23 and the following resolutions were made.

Discussion & Resolutions:

The IQAC coordinator informed the Principal that few data templates and descriptive data of AY 2022-2023 was uploaded on the NAAC portal and a query was raised on 13th May 2024 requesting NAAC to extend the deadline till 30th July due to elections in state and Osmania University's end semester exams from 15/5/24 to June 29, 2024. A response received "noted" on 15/5/2024, but the portal closed today.

It was resolved to put the collected data in external work folders in IQAC laptop and a request mail to open the portal to be sent in the month of June after the final exams.

Principal madam urged the team to prepare AQAR 2023-2024.

Members Present:

Coordinator: T. Sanyal Bhushel

(PRINCIPAL)

Advisory Member 1) Dr. Anita Abraham

2) Dr. N.C. Sonjanya

ACO - Ms. S. Nirmala

Criterion 1 Convener - Dr. B. Sucheta Singh

Criterion 2 Convener - Ms. P. Suneekha

Criterion 3 Convener - Dr. D. Malleswari

Criterion 4 Convener - Ms. N. Srideni

Criterion 5 Convener - Ms. A. Kantha

Criterion 6 Convener - Dr. J.C. Babu

Criterion 7 Convener - Ms. Sangetha

Feedback Convener - Dr. J. Bhareethi

Meeting 7.

June 29, 2024.

The Principal convened an IQAC team meeting in Principal's Chamber on 29th of June 2024 to discuss the following Agenda.

Agenda:

- 1) Almanac of OU for 2024-25
- 2) Academic audit
- 3) API's of teachers
- 4) Activities of 2023-24 and plan for 2024-25.
- 5) Any other matter with the permission of Chair.

Discussions and Resolutions:

- 1) OU has released its almanac for 2024-2025 and classes for Sem 3, 5 begin from July 1, 2024. IQAC Coordinator requested to appoint a new Coordinator as 2nd year term of present term ends in 2023-2024. Principal assured to draft committees for AY 2024-25 with first year being autonomous and 2nd & 3rd year in affiliation.
- 2) IQAC informed all the departments to update their academic records of 2023-24 and submit the same to Principal for signature.
- 3) APIs of teachers were received by IQAC for AYs 2022-23 and 2023-24 and API verification Committee has resolved to verify the APIs after scrutiny.
- 4) Activities of all departments were resolved to be sent to IQAC mail in soft copy and it is resolved to file a copy in IQAC for AY 2022-23 and 2023-24.
- 5) It is resolved to prepare handbook for 2024-25 and also to finalize Snijana 2023-24 and order for printing. Copies of same will be uploaded on website.
- 6) It is resolved to draft Admission Committee, Merits-Merits (Student Councilors) for the AY 2024-2025.
- 7) As the portal for AAR 2022-23 is closed, the matter was represented through mail and phone calls were made to UAC helpline and they reported that Executive Council shall take a decision as few other colleges of Telangana too couldn't submit AAR before 31st of May, 2024.

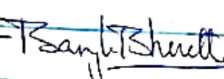
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- 8) It is resolved to collect data for AQAR 2024-25 and urge the departments to consult their BOS University nominees for Constituting BOS Committee, Panel of examiners for Sem 1 and 2 for AY 2024-2025 under autonomy.
- 9) It is resolved to conduct an Orientation for First Years in a grand manner and to open the new classrooms on 3rd floor in an inauguration function involving CCE/Principal Secretary.

Members attended:


(PRINCIPAL)

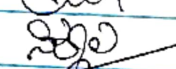
IQAC Coordinator:

Dr. G. Bangla Bharti — 

Advisory Committee members:

1. Dr. Anita Abechem — 

2. Dr. H.C. Sonjanya — 

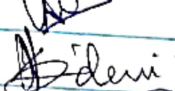
3. ACO — Mr. S. Nimale — 

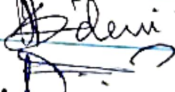
4. Feedback Convenor + Magazine
Convenor DR. J. Bherethi — 

5. Criterion 1 — Dr. B. Suchitra Singh — 

6. Criterion 2 — Ms. P. Suresh — 

7. Criterion 3 — Dr. D. Malleswari — 

8. Criterion 4 — Ms. N. Sriden — 

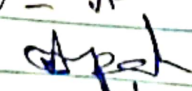
9. Criterion 5 — Ms. A. Kanthe — 

10. Criterion 6 — Dr. J.C. Babu — 

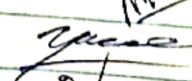
11. Criterion 7 — Ms. Sangeetha — 

12. Extended People: —

Dr. V. Rajendran Prasad — 

Dr. A. Thirupathi — 

Dr. Anant Raje — 

Dr. W. Yadav — 

Mr. M. Sriakshna — 